## Help File for Parents to use Portal & Mobile

Step 1 -> Enter UR L\_entab.online/BDSISM on your Web-Browser

Step 2 -> Login with your provided UserId & Password

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Step 3 -> After which you will be redirected to the Dashboard.

You can check Profile of the Student, Change Password, Logout, internal messaging and notification by clicking on student name.



You can view Assignment and submit assignment from this tab.

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## For internal messaging there two tabs available as shown in figures

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For checking any Event that school has created you can check from the tab shown in figure. You can also check previous month events

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You can check the Circulars uploaded by school from the tab shown in figure, you can use eye button on Action tab to check in detail

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You can check the attendance details of your student from the tab as shown in figure, Also you can apply Leave for your child from the mentioned tab and leave history.

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You can check the Fee details of your ward through mentioned tab, also you can get help from the marked figure, print receipt, proceed for online payment.

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For Online Payment you can click on the mentioned figure

Select The <u>Installment</u> and then Click on <u>Proceed To Pay</u> Button

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## > Then click on Pay Now Button

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Select the Payment Method and Proceed to enter the details for the payment, after successful payment you can also print the receipt.

